



Municipality of Murrysville  
4100 Sardis Road, Murrysville PA 15668

Phone: 724-327-2100 Fax: 724-327-2881  
Website: [www.murrysville.com](http://www.murrysville.com)

Beginning on January 1, 2012, ACT 32 takes effect requiring all Pennsylvania employers to withhold local earned income taxes from employees. This is the 1% paid by all wage earners. Half of these taxes are remitted to the Municipality of Murrysville and the other half goes to the Franklin Regional School District. We are asking your assistance to ensure that the local earned income taxes deducted from your paychecks are remitted to the Municipality of Murrysville and the Franklin Regional School District.

To prepare for this change, all employees are required to file a "Certificate of Residency" form with their employers. It is the employer's responsibility to collect this information from you. However, to assist you, Berkheimer Tax Administrators will also be sending out a mailing requesting the identical information. Please complete Section #1 and your employer will be responsible for completing Section #2. **The PSD (PA School District) for residents of the Municipality of Murrysville is 650403. If you have an address or zip code that is not Murrysville, 15668, but you are a resident of the Municipality, please use the code shown above. This will ensure that your taxes will be remitted to both the Municipality of Murrysville and the school district.** It is extremely important that this code be entered correctly.

Please complete the remainder of the form and sign to verify that the information supplied is correct in Section #3. Additional forms can be found at [www.hab-inc.com](http://www.hab-inc.com). Please be advised that every wage earner must submit a form.

If you do not complete and submit this Certificate of Residency, there is a strong possibility that your taxes may be directed to another municipality and school district. Should this occur, you will be responsible for paying the taxes to the Municipality of Murrysville and the Franklin Regional School District and possibly penalties and interest for late filing.

If your employer is not familiar with ACT 32 or this form, please suggest they contact Berkheimer Tax Administrators at 1-800-360-8989, ext. 2264.

Also as a reminder, the fourth quarter filings and 2011 final EIT reports should be remitted to Keystone Collections. ACT 32 takes effect on January 1, 2012.



## LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

EMPLOYEE INFORMATION - RESIDENCE LOCATION			
NAME (Last, First, Middle Initial)			SOCIAL SECURITY NUMBER
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)			
SECOND LINE OF ADDRESS			
CITY	STATE	ZIP CODE	DAYTIME PHONE NUMBER
MUNICIPALITY (City, Borough, Township) <b>MUNICIPALITY OF MURRYSVILLE</b>			
COUNTY	PSD CODE <b>6 5 0 4 0 3</b>		TOTAL RESIDENT EIT RATE <b>1%</b>

EMPLOYER INFORMATION - EMPLOYMENT LOCATION			
EMPLOYER NAME (Use Federal ID Name)			EMPLOYER FEIN
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)			
SECOND LINE OF ADDRESS			
CITY	STATE	ZIP CODE	PHONE NUMBER
MUNICIPALITY (City, Borough, Township)			
COUNTY	PSD CODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		MUNICIPAL NON-RESIDENT EIT RATE

CERTIFICATION	
SIGNATURE OF EMPLOYEE	DATE
PHONE NUMBER	EMAIL ADDRESS

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD COOES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

[www.newPA.com](http://www.newPA.com)  
 Select Get Local Gov Support, >Municipal Statistics

**WESTMORELAND COUNTY ACT 32 PSD**

	CODE
<b>BELLE VERNON AREA SD</b>	
NORTH BELLE VERNON BORO	650104
ROSTRAVER TWP	650105
<b>BLAIRSVILLE SALTSBURG SD</b>	
LOYALHANNA TWP	320107
<b>BURRELL SD</b>	
LOWER BURRELL CITY	650201
UPPER BURRELL TWP	650202
<b>DERRY AREA SD</b>	
DERRY BORO	650301
DERRY TWP	650302
NEW ALEXANDRIA BORO	650303
<b>FRANKLIN REGIONAL SD</b>	
DELMONT BORO	650401
EXPORT BORO	650402
MURRYSVILLE BORO	650403
<b>GREATER LATROBE SD</b>	
LATROBE BORO	650501
UNITY TWP	650502
YOUNGSTOWN BORO	650503
<b>GREENSBURG SALEM SD</b>	
DELMONT BORO	650601
GREENSBURG CITY	650602
SALEM TWP	650603
SOUTH GREENSBURG BORO	650604
SOUTHWEST GREENSBURG BORO	650605
<b>HEMPFIELD AREA SD</b>	
ADAMSBURG BORO	650701
GREENSBURG CITY	650702
HEMPFIELD TWP	650703
HUNKER BORO	650704
MANOR BORO	650705
NEW STANTON BORO	650706
YOUNGWOOD BORO	650707
<b>JEANNETTE CITY SD</b>	
JEANNETTE CITY	650801
<b>KISKI AREA SD</b>	
ALLEGHENY TWP	650902
AVONMORE BORO	650903
BELL TWP	650904
EAST VANDERGRIFT BORO	650905
HYDE PARK BORO	650906
OKLAHOMA BORO	650907
VANDERGRIFT BORO	650908
WASHINGTON TWP	650909
<b>LEECHBURG AREA SD</b>	
WEST LEECHBURG BORO	030303