



Municipality of Murrysville
4100 Sardis Road, Murrysville PA 15668

Phone: 724-327-2100 Fax: 724-327-2881
Website: www.murrysville.com

PAVILION/ GAZEBO/ RENTAL APPLICATION

FEES: A \$5.00 SERVICE FEE WILL BE CHARGED FOR ON-LINE RENTALS PAID BY CREDIT CARD OR DEBIT CARD.

- Pavilions - \$50.00 per day (\$100.00 for non-residents)
- Townsend Gazebo - \$25.00 per day (\$50.00 for non-residents)
- Townsend Campfire Ring-no cost
- Electricity (where available) - \$10.00 per day
(Key can be picked up from and returned to receptionist between 8:00am and 4:30pm workdays)
- Security Deposit of \$200.00 is required for each rental of pavilion or gazebo

Checks and security deposit for rental are to be made out to the "Municipality of Murrysville"
Security deposit checks will be destroyed or returned within five (5) business days after event, pending inspection.

Rentals for pavilion/gazebo are available from dawn to dusk.

Applicant must be a responsible adult and be on-site the entire period of use, must carry permit to the event and is responsible to replay any costs due to damage or neglect.

Follow all park and playground regulations and put all trash in containers and when full, empty into dumpsters.

If there is a problem at the event that needs police assistance, Call 911.

Organization:		Home Phone:
Individual Applying:		Work Phone:
Full Mailing Address:		Cell Phone:
Date(s) of Activity	Start/End Times:	No. Attending:
Email:		
Commercial Use (Describe):		

Check all that apply:

Electricity* (where available)	Kovalczik	MCP Scouting Knob-Scouts Groups Only	Townsend Lower*
Bear Hollow*	MCP Pavilion 4*	MCP Riparian	Townsend Upper*
Chambers	MCP Pavilion 5	Pedora*	Townsend Campfire Ring
Duff	MCP Leftwich*	Sardis 1*	Townsend Gazebo*
Heritage*	MCP Wetland*	Sardis 2*	Veterans Pavilion*

Signature of Applicant

Date

OFFICE USE ONLY			
Permit Number: _____	Date: _____	Staff Signature: _____	_____
Fee (check) #: _____	Fee Amount: _____	Security Deposit (check for \$50) #: _____	_____
Security Deposit check destroyed (date): _____			
If security deposit is withheld, state reason, date of determination and name of staff authorization: _____			

Copies to: Applicant, File, Public Works

IMPORTANT INFORMATION FOR MURRYSVILLE PARK PAVILION RENTERS

In addition to the Parks and Playground Regulations sheet you have been given, the following information is important for pavilion rentals.

- Bring along your Park Rental Agreement to the park.
- Trash
 - please bring fifty-five (55) gallon trash bags
 - remove the current bags with the trash and take to dumpster which is available in each park for park needs
 - replace bag in trash can
 - the municipality does not have staff that can empty trash after each use
- If you have paid for electricity, pick up and return the key during regular administrative business hours; generally 8 am – 4:30 pm on weekdays.
- The electrical boxes are **not** located near the pavilions. Open the box with the key and turn on the switches. Then you can use the switches in the pavilion to regulate electricity. Turn them off and lock the box before you leave.
 - Townsend (Upper) – to the right of the Rotary Garden at the top of the entrance road
 - Townsend (Lower) – at the bend in the road on the right as it turns left towards the pavilion on the edge of the woods
 - Bear Hollow – corner of tennis court near pavilion by Field 1
 - Kovalczik – left hand side of parking lot by pavilion
 - Pedora – left of pavilion looking at it from the parking lot
 - Heritage – left of pavilion looking at it from the parking lot
 - Veterans – across the parking lot to the right of the bathrooms behind the wooden surround
- Fields or other park areas are NOT included in the rental of the pavilion and may be in use by the public or scheduled for specific use.
- Remove all signs and decorations (including nails and staples) put up for the party at the pavilion, in the park and on the roads.
- In the unlikely event that people are in the pavilion and will not leave during your rental time, or should you have any problems with park visitors bothering your guests, please contact the police at 911 for assistance.